

CLASS TITLE: **Nursing Home Visitor**

CHARACTERISTICS OF THE CLASS: Under supervision, provides assistance to elderly nursing home residents; and performs related duties as required.

ESSENTIAL DUTIES: Conducts City-wide regular visits to nursing homes; alerts the Chicago Department on Aging and Mayor's Office for People with Disabilities to actual or potential abuse in long term care facilities; develops relationships with nursing home residents; assess their needs and apprise them of available programs and services; provides support services by reading to residents and listening and talking to them about their concerns and other relevant issues; attends meetings regarding program administrative matters.

RELATED DUTIES: Helps keep residents informed of community events; keeps residents aware of advocacy services; encourages and assists residents in participating in group social activities; provides information on programs and services offered by the Department on Aging and the Mayor's for People with Disabilities.

MINIMUM QUALIFICATIONS:

Training and Experience. Must be at least fifty-five years of age and meet federal income requirements.

Knowledge, Abilities and Skill. Working knowledge of senior citizens' programs. Working knowledge of community and government services applicable to the elderly.

Ability to work with senior citizens and related groups. Ability to refer senior citizens to community services. Ability to work independently and follow facilities program rules. Ability to access multi-level facilities. Ability to prepare activity reports.

Good interpersonal skills.

Working Conditions: Nursing home environment or equivalent.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.